

## CHECK-IN INVENTORY

**Instructions:** Please carefully inspect your room, and the property, promptly after your tenancy agreement commencement date. Use the table below to make a note of any and all damage or marks, and take a photograph clearly showing any damage you have noted. Please also make a note of any items listed in the inventory, which you find are missing. Send this completed form, and photographs of any and all damage noted, within 7 days of your tenancy commencement date, to [maintenance@pisoria.com](mailto:maintenance@pisoria.com). If we do not receive your comments and amendments within this timeframe, the condition of the property and contents will be adopted as stated below.

**Property address:**

**Your room number:**

Room	Your bedroom	
Item	Condition	<i>Tenant comments – please note any damage or marks and include a photo when returning this form</i>
Door and door frame	Good – no marks or damage.	
Door locking mechanism	Good – no marks or damage. Functions correctly.	
Door-mounted coat hooks	Good – no marks or damage.	
Walls	Good – no marks or damage.	
Wall-mounted units	Good – no marks or damage.	
Curtains/ blinds	Good – no marks or damage.	
Windows and sills	Good – no marks or damage.	
Ceiling	Good – no marks or damage.	
Light fitting and shade	Good – no marks or damage.	
Light switch	Good – no marks or damage.	
Wall sockets x 4	Good – no marks or damage.	
Flooring	Good – no marks or damage.	
Bed frame	Good – no marks or damage.	
Mattress	Good – no marks or damage.	
Mattress protector	Good – no marks or damage.	
Pillows and cases	Good – no marks or damage.	
Duvet and cover	Good – no marks or damage.	
Wardrobe	Good – no marks or damage.	
Chest of drawers	Good – no marks or damage.	
Bedside table	Good – no marks or damage.	
Desk	Good – no marks or damage.	
Chair	Good – no marks or damage.	
Desk lamp	Good – no marks or damage.	
Floor lamp	Good – no marks or damage.	
Wall-mounted framed print	Good – no marks or damage.	
Mirror	Good – no marks or damage.	
Windows	Good – no marks or damage, open and function correctly.	
Room	Entrance hallway	
Item	Condition	<i>Tenant comments – please note any damage or marks and include a photo when returning this form</i>
Entrance door, door frame and lock mechanisms	Good – no marks or damage.	
Walls	Good – no marks or damage.	
Wall sockets x 2	Good – no marks or damage.	
Ceiling	Good – no marks or damage.	
Light fitting and shade	Good – no marks or damage.	
Light switch	Good – no marks or damage.	
Flooring	Good – no marks or damage.	
Smoke detector	Good – no marks or damage. Functions correctly. Tested.	
Wall mounted print	Good – no marks or damage.	
Broadband router	Good – no marks or damage. Functions correctly.	

Heating thermostat	Good - no marks or damage. Functions correctly.	
Windows	Good - no marks or damage, open and function correctly.	
<b>Room</b>	<b>Lounge-diner/ Kitchen</b>	
<b>Item</b>	<b>Condition</b>	<b>Tenant comments - please note any damage or marks and include a photo when returning this form</b>
Door frame and door	Good - no marks or damage.	
Walls	Good - no marks or damage.	
Flooring	Good - no marks or damage.	
Ceiling	Good - no marks or damage.	
Light fittings and shades	Good - no marks or damage.	
Light switch	Good - no marks or damage.	
Wall sockets	Good - no marks or damage.	
Windows and sill	Good - no marks or damage.	
Kitchen cabinets	Good - no marks or damage.	
Kitchen work surface	Good - no marks or damage.	
Sink & tap	Good - no marks or damage.	
Fire-blanket	Good - no marks or damage.	
HMO Licence displayed	Present.	
Oven	Good - no marks or damage. Functions correctly.	
Hob	Good - no marks or damage. Functions correctly.	
Extractor	Good - no marks or damage. Functions correctly.	
Microwave	Good - no marks or damage. Functions correctly.	
Kettle	Good - no marks or damage. Functions correctly.	
Waste bin	Good - no marks or damage.	
Fridge	Good - no marks or damage. Functions correctly.	
Freezer	Good - no marks or damage. Functions correctly.	
Washing machine	Good - no marks or damage. Functions correctly.	
Toaster	Good - no marks or damage. Functions correctly.	
Cutlery (6 x complete sets)	Good - no marks or damage.	
Crockery (6 x plates, bowls)	Good - no marks or damage.	
Dishwasher	Good - no marks or damage. Functions correctly.	
Heat detector	Good - no marks or damage. Functions correctly. Tested.	
Sofa	Good - no marks or damage.	
Cushions x 4	Good - no marks or damage.	
Coffee table	Good - no marks or damage.	
Dining table	Good - no marks or damage.	
Dining chairs x 4	Good - no marks or damage.	
Floor rug	Good - no marks or damage.	
Floor lamp	Good - no marks or damage.	
Television	Good - no marks or damage. Functions correctly.	
Mirror	Good - no marks or damage.	
Wall-mounted framed print	Good - no marks or damage.	
Hoover	Good - no marks or damage. Functions correctly.	
Ironing board	Good - no marks or damage.	
Iron	Good - no marks or damage. Functions correctly.	
Mop & bucket	Good - no marks or damage.	
Dustpan & brush	Good - no marks or damage.	
Windows	Good - no marks or damage, open and function correctly.	

Room	Landing	
Item	Condition	Tenant comments - please note any damage or marks and include a photo when returning this form
Walls	Good - no marks or damage.	
Flooring	Good - no marks or damage.	
Ceiling	Good - no marks or damage.	
Wall-mounted print	Good - no marks or damage.	
Light-fitting and shade	Good - no marks or damage.	
Light switch	Good - no marks or damage.	
Wall sockets x 4	Good - no marks or damage.	
Smoke detector	Good - no marks or damage. Functions correctly. Tested.	
Stairs	Good - no marks or damage.	
Handrail	Good - no marks or damage.	
Windows	Good - no marks or damage, open and function correctly.	
Room	Bathroom	
Item	Condition	Tenant comments - please note any damage or marks and include a photo when returning this form
Door frame and door	Good - no marks or damage.	
Walls	Good - no marks or damage.	
Mirror	Good - no marks or damage.	
Cabinet	Good - no marks or damage.	
Light fitting	Good - no marks or damage.	
Extractor fan	Good - no marks or damage. Functions correctly.	
Ceiling	Good - no marks or damage.	
Flooring	Good - no marks or damage.	
Toilet	Good - no marks or damage.	
Toilet seat	Good - no marks or damage.	
Basin and tap	Good - no marks or damage.	
Vanity unit	Good - no marks or damage.	
Bath tub & tap	Good - no marks or damage.	
Shower & mixer	Good - no marks or damage.	
Shower screen	Good - no marks or damage.	
Towel rail	Good - no marks or damage.	
Toilet-roll holder	Good - no marks or damage.	
Waste bin	Good - no marks or damage.	
Toilet brush	Good - no marks or damage.	
Windows	Good - no marks or damage, open and function correctly.	
Room	Toilet (where applicable)	
Item	Condition	Tenant comments - please note any damage or marks and include a photo when returning this form
Door frame and door	Good - no marks or damage.	
Walls	Good - no marks or damage.	
Ceiling	Good - no marks or damage.	
Light fitting	Good - no marks or damage.	
Mirror	Good - no marks or damage.	
Floor	Good - no marks or damage.	
Toilet	Good - no marks or damage.	
Toilet seat	Good - no marks or damage.	
Toilet roll holder	Good - no marks or damage.	
Toilet brush	Good - no marks or damage.	
Waste bin	Good - no marks or damage.	
Basin and tap	Good - no marks or damage.	
Cabinet	Good - no marks or damage.	
Windows	Good - no marks or damage, open and function correctly.	
Room	Garden/ balcony (where applicable)	
Item	Condition	Tenant comments - please note any damage or marks and include a photo when returning this form
Decking/ patio	Good - no marks or damage.	
Fencing/ walls	Good - no marks or damage.	

Lawn-mower	Good - no marks or damage. Functions correctly.	
Gardening tools	Good - no marks or damage.	
Grass	In well-kept condition.	
Trees & shrubs	In well-kept condition.	
Garden table	Good - no marks or damage.	
Garden chairs x 4	Good - no marks or damage.	
Parasol	Good - no marks or damage.	
	<b>Boiler</b>	
<b>Item</b>	<b>Condition</b>	<b>Tenant comments - please note any damage or marks and include a photo when returning this form</b>
Boiler	Good - no marks or damage. Functions correctly	
Boiler housing	Good - no marks or damage.	
Carbon monoxide detector	Good - no marks or damage.	

Keys provided:

1 x entrance door Yale lock, 1 x entrance door Chubb lock, 1 x bedroom door Euro lock, key tag labelled with Pisoria identifier code

Opening meter readings: (Please provide below):

Electricity:

Gas: